



## Influenza Vaccination Status of Healthcare Personnel

For this year's influenza season, Kaleida Health will continue to follow the New York State Department of Health directive titled, "Regulation and Prevention of Influenza Transmission by Healthcare and Residential Facility and Agency Personnel" to document the vaccination status of healthcare personnel.

**Following the practice of other Western New York facilities and clinical best practice, the vaccination status of all healthcare personnel must be documented no later than November 30. Once influenza is declared prevalent in the region, all unvaccinated personnel must wear a surgical mask at all times while in areas where patients or residents are typically present during the entire influenza season.**

Masks are available at all main entrances of Kaleida Health's hospitals throughout influenza season.

### Obtaining Your Influenza Vaccine

Flu clinics are held throughout the fall by Kaleida Health's Employee Health Department. Vaccines are also available at each site's Employee Health office, in limited supply, during scheduled hours for those unable to attend a clinic. Prior to flu season, the clinic schedule is posted on Employee Health's website on *KaleidaScope*.

Providers must have their Kaleida Health ID badge to receive the vaccine from Employee Health.

### ID Badge Sticker Requirement

At the time of vaccination, a Kaleida Health Employee Health nurse will apply a flu sticker on the right lower corner of the Kaleida Health ID badge to provide visual verification of vaccination.

Providers vaccinated by a facility or provider other than Kaleida Health will need to bring official proof of vaccination to Kaleida Health's Employee Health Department in order to receive their sticker of verification.

Those who decline the influenza vaccine must complete a "Declination of Influenza Vaccine" form. Anyone who declines the vaccine due to a medical condition will also need to complete the "DOH Medical Exemption Statement" form. Details for both forms are available on Employee Health's website on *KaleidaScope*.

Employee Health or a site designee will apply a solid-colored sticker on the right lower corner of the Kaleida Health ID badge of those who decline vaccination.

***Once influenza season is officially declared, all providers must have either a flu verification sticker or a solid declination sticker on their ID badge when in a Kaleida Health facility. Those with a solid declination sticker must also wear a mask in areas where patients or residents are typically present.***

### Submitting Proof of Vaccination to the Medical Staff Office

Kaleida Health's Medical Staff Office tracks providers' vaccination status. All providers must submit a copy of their proof of vaccination or declination of vaccination to the Medical Staff Office. Please scan and email documentation to Sarah Cecilia at [scecilia@kaleidahealth.org](mailto:scecilia@kaleidahealth.org) or fax to 859-5592.